

# Santa Cruz Montessori

## Parking Lot Procedures

### Main Campus

**Please help us maintain a safe and friendly parking lot by following these procedures.**

- 1) The red zone is for drop off and pick up only. Please stay in your car or move to a designated parking space. When a car is left in the no parking zone, it can create a dangerous back up of traffic on to Soquel Drive.
- 2) When dropping off or picking up pull as far forward in the loading zone and to the right as possible. This will allow others to pull in and drop off behind you and to pass you on the left.
- 3) Primary guides will begin assisting those who drop off in the red zone at 8:45 a.m.
- 4) Please observe all “No Parking” signs. They have been placed to allow traffic to flow.
- 5) To ensure the children's safety, the **speed limit is 5 miles per hour**.
- 6) **For primary children who go home at 2:45:** curbside pick-up will begin the second week of school. **During the week of September 11<sup>th</sup>, the Redwood and Monarch guides will escort their students to the front of the Community Room/office. They will wait there from 2:40 to 2:55 for parents to pick up. Children who are not picked up by 2:55 will be escorted back down to their classroom. Please be prompt and efficient so that we can maintain a safe and friendly parking lot while also considering our guides after-school time.**

Curbside pick-up will alternate each week.

<b><u>Week of:</u></b>	<b><u>Class:</u></b>
Sept. 11	Monarch & Redwood
Sept. 18	Ohlone
Sept. 25	Monarch & Redwood
Oct. 2	Ohlone

**For all elementary students:** curbside pick-up begins at 3:05 every day. **PLEASE DO NOT ENTER THE PARKING LOT BEFORE 3:00 PM AT THE EARLIEST. TO AVOID CONGESTION, ELEMENTARY PARENTS CAN ARRIVE AS LATE AS 3:20.** Elementary students will wait with supervision at the Office until 3:20. **ARRIVING AFTER 3:00 PM WILL DECREASE YOUR TIME IN THE PARKING LOT.** Any elementary students not picked up by 3:20 will be signed into the care program.

### **Some Additional Recommendations**

- 1) Drop off elementary students before 8:30 a.m. Free childcare is available from 8:00 – 8:30.
- 2) Additional parking is available on Atherton Dr. or Willowbrook Lane. **PLEASE DO NOT DROP OFF STUDENTS AT THE WILLOWBROOK ENTRANCE (BACK SCHOOL PARKING LOT). IF YOU WISH TO USE THIS ENTRANCE THE COUNTY REQUIRES THAT YOU PARK YOUR CAR IN A LEGAL PARKING SPACE ON THE SAME SIDE OF THE STREET AS THE SCHOOL. DO NOT PULL INTO THE PARKING LOT. IT COULD CREATE A DANGER FOR STUDENTS WALKING.**
- 3) **WE STRONGLY ENCOURAGE YOU TO START OR JOIN A CARPOOL.** Class lists sorted by city for carpooling will be available at the welcome table and in the office.
- 4) All Elementary students living in the city of Santa Cruz are encouraged to take our school bus. **For information on our bus service, please contact Luis Medina ([luis@scms.org](mailto:luis@scms.org)) or (831) 476-1646 ext. 17.**